

**Full Council Meeting 13 May 2019**

Recommendations arising from the Sensory Impairment Working Party  
Meeting held on 3 May 2019

**RESOLVED TO RECOMMEND TO FULL COUNCIL:**

- i. That the Full Council agrees to the commencement of a procurement process for the purchase of a mobile PA system that will assist with accessibility to Council meetings, that the Working Party have oversight of any procurement options and then make all necessary recommendations to the Council's Finance Committee/Full Council as required.
- ii. That the Full Council notes that all Sub Committee and Full Council agendas will now include information about the accessibility of venues, including provision of hearing loops, and the availability of agendas in large print and that this information will also appear on the Town Council's website.
- iii. That Full Council agrees that the Council will now make suitable provision at Sub Committee and Full Council meetings should any councillor or member of the public wish to bring their own British Sign Language (BSL) translator to a meeting.
- iv. That Full Council agrees that the Working Party should now consider a way forward in establishing a process by which the Town Council can both access the printing of agendas and other documents in braille and can access a BSL translator(s) for Sub Committee and Full Council meetings if requested. Options for this will be brought back to a future Council meeting.
- v. That the Full Council confirms that the Town Council should ensure that the Council's website is compliant with the Public Sector Bodies Accessibility Regulations 2018 and notes that PC Consultants will undertake this work as part of the Council's IT support contract. The website needs to be compliant by September 2020.
- vi. That Full Council notes that the Working Party is in the process of considering if the Town Council can livestream meetings and hopes to bring options for this back to a future Council meeting.

*A copy of the report considered by the Working Party is attached to these recommendations*