



## RYDE TOWN COUNCIL

Town Hall Chambers  
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**21 May 2019**

**TO: All Members of RYDE TOWN COUNCIL FINANCE COMMITTEE**  
(Copies to all other members of Ryde Town Council)

Dear Councillor

You are hereby summoned to attend a MEETING of the RYDE TOWN COUNCIL FINANCE COMMITTEE to be held on **TUESDAY 28 MAY 2019** in the Meeting Room, Town Hall Chambers, 10 Lind Street, Ryde, Isle of Wight, commencing at **7.00 PM** for the purpose of transacting the business set out in the agenda below. All members are invited to attend.

Yours sincerely

*Liz Dutton*

Administration Officer

### Public Question Time

Prior to the Council meeting commencing there will be a public forum of up to 15 minutes, if necessary, when there will be an opportunity for members of the public to ask questions of the Finance Committee.

Should you require a copy of the agenda in a large print format please contact the Town Council. Copies of all documentation associated with this agenda will be made available on the Town Council's website and a number of paper copy agendas will be provided for the public at the meeting. A hearing loop is available at this venue.

## **AGENDA**

- 1. ELECTION OF CHAIRMAN**  
To elect a Chairman for the ensuing year.
- 2. ELECTION OF VICE CHAIRMAN**  
To elect a Vice-Chairman for the ensuing year.
- 3. APOLOGIES**  
To receive apologies for absence.
- 4. DECLARATIONS OF INTERESTS**  
To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.
- 5. REQUESTS FOR DISPENSATIONS**  
To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests
- 6. MINUTES**  
To take as read and confirm as accurate the attached minutes of the meeting held on 16 April 2019.
- 7. MEMBERS QUESTIONS**  
To receive any questions from Members concerning the business of the Town Council Finance Committee.
- 8. TO NOTE THE DATE OF FUTURE MEETINGS OF THE FINANCE COMMITTEE**  
Tuesday 18 June 2019  
Tuesday 30 July 2019  
Tuesday 17 September 2019  
Tuesday 22 October 2019  
Tuesday 19 November 2019  
Tuesday 21 January 2020  
Tuesday 25 February 2020  
Tuesday 24 March 2020  
Tuesday 28 April 2020  
Tuesday 19 May 2020
- 9. TERMS OF REFERENCE**  
To note the following Terms of Reference for the Finance Committee.
  - To review the Town Council's Grant Policy as required and to make recommendations about the Grant Policy to Full Council.
  - To make virements of up to £5000 between agreed budget headings.
  - To approve grant awards up to £1500.
  - Oversight of the Council's budget and other matters as set out in the Financial Regulations

- 10. THE APPOINTMENT OF MEMBERS TO THE MARKETING WORKING PARTY**  
To appoint 3 Members to the Marketing Working Party to work on agreed projects.
- 11. THE APPOINTMENT OF A REPRESENTATIVE TO APSIRE**  
To appoint a member to be the Town Council's representative for Aspire.
- 12. THE APPOINTMENT OF MEMBERS TO THE COMMUNITY CONNECTOR TASK AND FINISH GROUP**  
To appoint 3 Members to the community connector task and finish group.
- 13. COMMUNITY CONNECTOR – TASK AND FINISH GROUP**  
To receive the notes of the meeting held on 10 April 2019 (to follow) and to consider any recommendations arising from a meeting of the Task and Finish Group held on 22 May 2019.
- 14. TO NOTE THE TIMETABLE FOR THE AWARD OF MARKETING AND COMMUNITY GRANTS 2019/2020**  
To note the first round of grants for 2019/20 will be held in June, with the deadline for receipt of applications being 7 June.
- 15. BANK RECONCILIATION FROM 1 APRIL 2018 TO 31 MARCH 2019**  
To consider and note the attached Bank reconciliation.
- 16. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**  
(a) To receive and note the Report of the Internal Auditor (to follow)  
(b) To receive and recommend for approval to Full Council the attached Annual Governance Statement  
(c) To receive and recommend for approval to Full Council the attached Annual Accounting Statement
- 17. CORRESPONDENCE - GRANTS**  
(a) To note the following completion reports from  
(i) Aspire for a community grant awarded in October 18 for Social media and marketing training,  
(ii) Aspire for a community grant awarded in June 18 for a Community Café  
(iii) Aspire for a marketing grant awarded in March 18 for Festival of the Mind  
(iv) Isle of Wight Bus & Coach Museum for a marketing grant awarded in March 19 for leaflet and distribution  
  
(b) To note the following letters of thanks from  
(i) Isle of Wight Age UK for a community grant awarded in March 19 for Active Minds Social Club  
(ii) Play Lane Millennium Green Trust for a community grant awarded in March 19 for the extension of paths.

(iii) Waterside Pool toward the running costs of the Waterside Pool, the costs to operate the Splash Park and the grant for a replacement water feature at the Splash Park. The latter is in process of installation.

**18. DATE OF THE NEXT MEETING**

To agree the date of the next meeting as Tuesday 18 June 2019.