

## AGENDA ITEM 12 (C)

The grant agreement between Ryde Town Council and Aspire sets out the reporting structures. The grant is dated 29 July 2019 and the post holder's official start date is 19 August 2019.

The term of the grant sets out for 4 reports to be submitted during the term of the funding. An initial report at the end of the first quarter and each report to contain the following information

- A list of stakeholders/partners and the basis of the relationships
- A summary of locations both positive and negative aspects using data and appraisals from key stakeholders
- Resource and assets to be identified and placed conveniently including links to websites and signposting to other areas
- Numbers and types of interactions need to be recorded
- Action plan to be updated to reflect progress

1<sup>st</sup> report – to be considered at the October meeting of the Finance Committee

2<sup>nd</sup> report – to be considered at the January meeting

3<sup>rd</sup> report – to be considered at the April meeting

4<sup>th</sup> report – to be considered at the July meeting

- These dates to be agreed with the Community Connector

The reporting structure between the Town Council and IWC are as follows:

1<sup>st</sup> report to be submitted by the end of October and then end of January, April and July

- These dates to be agreed with IWC