

INITIAL CONTACT DRAFT LETTER

Dear resident,

As part of the Isle of Wight Council's policy and guidance for dealing with requests for new Residents' Parking Schemes, I am writing to inform you of a new request for a scheme in your street. Residents' Parking Schemes aim to give priority to residents over commuters and visitors to the area.

This letter sets out to introduce you to the process we will use to establish the suitability and eligibility of the scheme in your area and how a final decision will be made and the impact this may have on you.

Any new request for a Residents' Parking Scheme must first enter an initial consultation period. This will take the form of a comprehensive survey designed to identify current parking levels matched against current parking availability. Surveys would be taken up to 4 times per day across weekdays and Saturdays in order to establish whether a scheme would be deemed suitable.

The survey aims to be as comprehensive as possible and will use five main criteria to help build as clear a picture as possible:-

- The current level of on-street residents' parking
- The availability (or otherwise) of off-street parking for residents
- The total level of parking occupancy on what is termed "typical days"
- The availability (or otherwise) of alternative parking for commuters
- Wider community needs within the area, for example the impact of hospitals, schools etc.

Once this information has been established, a points system will be used to determine the suitability of a Residents' Parking Scheme. A scheme would only be implemented if the agreed Council criteria has been met and there is majority support from residents in your street.

As and how a scheme progresses, we will keep residents up to date and endeavour to make this process as simple and streamlined as possible.

There is a Frequently Asked Questions section on the Isle of Wight Council's website (**insert link**) that is designed to answer as many questions as possible that residents may have pertaining to a scheme in their area. This will include information such as permit costs, number of permits per household and enforcement.

You will be contacted again once the initial consultation survey has been completed and advised whether a mandate to proceed has been established or not. Please visit www.iwight.com/***TBC*** for further information and to make contact. Due to the high volume of correspondence we receive, we are not always able to reply as promptly as we would like, but please be assured that a response will be sent to you as soon as we are able to.

Many thanks.

Yours faithfully,