



RYDE TOWN COUNCIL

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Ryde
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3 May 2016

TO: All members of RYDE TOWN COUNCIL

Dear Councillor

You are hereby summoned to attend the ANNUAL MEETING OF RYDE TOWN COUNCIL to be held on **MONDAY, 9 May 2016** in Garfield Road Methodist Church, Garfield Road, Ryde commencing at **7.00 PM** for the purpose of transacting the business set out in the agenda below.

Yours sincerely

Saskia Blackmore

Saskia Blackmore
Clerk, Ryde Town Council

Public Question Time

Prior to the Council meeting commencing there will be a public forum of up to 30 minutes, if necessary, when there will be an opportunity for members of the public to make comments and ask questions of the Town Council.

AGENDA

1. **ELECTION OF MAYOR**
To elect the Mayor.
2. **MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**
The Mayor to sign the Declaration of Acceptance of Office.
3. **ELECTION OF DEPUTY MAYOR**
To elect the Deputy Mayor.
4. **DEPUTY MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**
The Deputy Mayor to sign the Declaration of Acceptance of Office.
5. **APOLOGIES**
To receive apologies for absence.
6. **CODE OF CONDUCT/REGISTER OF INTERESTS**
To note the Town Council's previous adoption of the attached Code of Conduct and to remind Members to keep their Registers of Interests up to date.
7. **STANDING ORDERS**
To note the attached Standing Orders for Ryde Town Council.
8. **FINANCIAL REGULATIONS**
 - I. To note the attached Financial Regulations for Ryde Town Council.
 - II. To note the previous approval given for variable direct debit payments to be made by the Town Council in respect of utility supplies.
 - III. To note the previous approval given for a payment card.
9. **2016/17 BUDGET**
To note the Town Council's 2016/17 budget, a copy of which is attached to this agenda.
10. **APPOINTMENT OF BANK SIGNATORIES**
To note the authorised signatories for the Town Council's banking arrangements as required under clause 5.3 of the Council's Financial Regulations.
11. **THE APPOINTMENT OF MEMBERS TO THE PLANNING COMMITTEE**
To appoint Members to the Town Council's Planning Committee, which has a remit for planning, licensing and highways matters.
12. **THE APPOINTMENT OF MEMBERS TO THE FINANCE COMMITTEE**
To appoint Members to the Town Council's Finance Committee.

13. **THE APPOINTMENT OF MEMBERS TO THE SKATEPARK MANAGEMENT COMMITTEE**
To appoint Members to the Town Council's Skatepark Management Committee.
14. **THE APPOINTMENT OF MEMBERS TO THE ALLOTMENTS MANAGEMENT COMMITTEE**
To appoint Members to the Town Council's Allotment Management Committee.
15. **THE APPOINTMENT OF MEMBERS TO WORKING PARTIES 2015/16**
To establish and agree the membership of the following working parties:
- Accommodation Working Party – with a remit to seek office/meeting space for the Town Council within the Ryde area and to report back the findings to Full Council.
- Ryde In Bloom Working Party – with a remit to oversee Britain in Bloom, Ryde in Bloom and South & South East in Bloom 2016 (4 members)
16. **THE APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**
To appoint Members to the following outside bodies:
- One representative and deputy to Isle of Wight Association of Local Councils (IWALC)
- One representative to the Isle of Wight Council's Beach Advisory Committee
- One representative and deputy to Chamber of Commerce, Masterplan project
- One representative to the Ryde Children's Centre Monitoring Group
- One representative to Ryde Business Association
- Two representatives to the Community Rail Partnership
- One representative to the Ryde Carnival Association
- One representative to attend meetings of the Armed Forces Day Committee.
- One representative and a deputy to the Waterside Community Trust.
- One representative to the Ryde Youth Offer Steering Group
- One representative to Ryde All Saints Football Club Committee

17. **CALENDAR OF MEETINGS 2016/17**
To agree the attached calendar of meetings for 2016/17.
18. **DECLARATIONS OF INTERESTS**
To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.
19. **REQUESTS FOR DISPENSATIONS**
To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests (NB: Request forms for other dispensations are available from the Clerks).
20. **MINUTES**
To take as read and confirm as accurate the attached minutes of the meeting held on Monday 4 April 2016.
21. **REPORTS**
To receive any reports from Isle of Wight Council Councillors and the Police.
22. **MEMBERS' QUESTIONS**
To receive any questions from Members concerning the business of the Town Council or about a matter affecting the town but which is not included on the agenda for the meeting or is not otherwise before the Council (Standing Orders 24 – 27 refer).
23. **MAYOR'S ANNOUNCEMENTS**
To receive any announcements from the Outgoing Mayor and New Mayor.
24. **REPORTS FROM TOWN COUNCILLORS**
To receive any reports from Town Councillors who have attended any meetings on behalf of the Town Council.
25. **VISIT ISLE OF WIGHT**
To receive a presentation from Katie Jones, Visit Isle of Wight and John Hawkins, Beach Events and Solutions, about the proposal to hold a Big Beach Event in 2017 and to seek approval for a letter of support using the following wording:
'from what Ryde Town Council have seen and heard so far, if the application for European Sports funding to bring this international sporting event to the Island is won by Visit Isle of Wight, Ryde Town Council would be happy to support the event going ahead in our town.'
26. **NOTICE OF MOTION 02/16**
To consider the attached Notice of Motion from Councillor Tim Wakeley.
27. **PUBLIC CONVENIENCES AND LOCAL EVENTS**
To consider the attached report relating to the provision of public conveniences during events.

28. **PLANNING COMMITTEE**
To receive the minutes of the Planning Committee meetings held on 15 March and 5 April 2016 (copies of which have previously been circulated to Members).
29. **FINANCE COMMITTEE**
- (i) To receive the attached minutes of the Finance Committee meeting held on 30 March 2016 (a copy of which has previously been circulated to Members).
 - (ii) To consider the following recommendations arising from the meeting of the Finance Committee held on 30 March 2016.
 - 1. The attached Risk Assessment for the Town Council be approved.
 - 2. The Internal Audit Plan (attached) for the audit of the 2015-2016 accounts be agreed.
 - (iii) To consider the following recommendations arising from the meeting of the Finance Committee held on 27 April 2016.
 - 1. The Annual Accounts for 2015-16 be approved and that the Annual Return be signed by the Mayor and submitted to the external auditor.
 - 2. To approve awarding a grant of £4500 to All Saints' Church, Ryde towards the project 'heat' and that the funding be met from reserves. (Copy of grant application attached).
30. **PAYMENTS**
- (i) To agree payment of those invoices shown on Appendix 1.
 - (ii) To note the payments shown on Appendix 2, which have been made under Standing Orders 65 (2) and (3).
31. **DATE OF NEXT MEETING**
Monday, 6 June 2016 - Methodist Church, Garfield Road, Ryde.
32. **EXCLUSION OF PRESS AND PUBLIC**
In view of the confidential nature of the business to be discussed it is advisable in the public interest that the public and press be temporarily excluded for the following items and they are instructed to withdraw - in accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2) and Standing Order no. 80 – contract matters and staffing
33. **BEACH CLEANING AND SLIPWAYS**
Following the awarding of a new Isle of Wight Council Contract to agree the Town Council's ongoing contribution to local beach cleaning services up to April 2019 to ensure best value going forward. Details of the services to be delivered will be circulated at the meeting.

34. **ENVIRONMENT OFFICER**

To consider an increase in the hours of the Ryde Environment Officer following the Town Council decision to take on the management responsibility for the public conveniences.

RYDE TOWN COUNCIL

FULL COUNCIL MEETING 12 MAY 2014

PAYMENT OF ACCOUNTS

Payee	Details	Amount	Total Amount
		£	£
RFO	Expenses & Mileage	258.41	
Facilities & Allotment Officer expenses	Expenses & Mileage	161.19	
Phil Warren	In Bloom expenses	114.00	
Chris Attrill	Window Clean w/c 18 April	40.00	
Four Seasons	Office cleaning April 7,14,21,28	145.92	
PC Consultants	Domain hosting of rydetowncouncil. gov.uk transfer charges	114.10	
PC Consultants	Office 365 migration works	267.00	
Ace waste	Allotment waste clearance	237.60	
Beacon	May newsletter & Ryde in Bloom advert	1656.00	
EE Limited	Monthly Mobile account	37.21	
Hampshire & IOW CRC Limited	Allotment works 3/3,5/3,9/3,30/3, 31/3	400.00	
Crossprint Media	Generic posters	170.40	
Staples	Office supplies	550.39	

Amberol Limited	Replacement Octagonal planters at Western Gardens	3637.68	
Brian's Garden and Estate maintenance Services	Repair of damaged access track at Allotments	90.00	
Aspire	Paint for Skatepark	162.50	
Ryde Methodist Church	Hall hire for March	40.00	
Pink Eye Graphics	Laminated engraved signs	300.00	
		TOTAL	8382.40

APPENDIX 2

PAYMENTS MADE UNDER STANDING ORDERS 65 (2) AND (3)

Payee	Details	Amount	Total Amount
Warner Goodman LLP	Public convenience solicitors	3109.00	
Island Roads	Bench replacement Town Square	4518.32	
Crossprint Media	Generic posters and Town Map	3777.60	
Signpost express	Engraved plaque	302.40	
Four Seasons	Office cleaning March 3,10,17,24,31	324.00	
Ace waste	Allotment Waste removal	115.00	
Ryde Methodist Church	Hall hire January and February	80.00	
Panther Security	March Locking/unlocking skatepark	196.00	
Island Copier	Photocopier rental & usage 6/11/15 to 20/01/16	397.50	
SSE	Sockets Anglesea Street	161.84	
SSE	Plot 1 John Street	18.38	
Isle of Wight County Press	Official Notices Advert Budget & Precept	193.20	
Facilities & Allotment Officer	Reimbursement for Radar key purchase	17.15	
Isle of Wight Council	Non domestic rates 2016/17 St Johns Public Convenience	2613.60	
		TOTAL	15823.99