



RYDE TOWN COUNCIL

**Saskia Blackmore
Town Hall Chambers
10 Lind Street
Ryde
Isle of Wight**

Email: clerk@rydetowncouncil.gov.uk

29 November 2016

TO: All Members of RYDE TOWN COUNCIL

Dear Councillor

You are hereby summoned to attend a MEETING of the RYDE TOWN COUNCIL to be held on **Monday, 5 December 2016** in the **Garfield Road Methodist Church**, Garfield Road, Ryde commencing at **7.00 PM** for the purpose of transacting the business set out in the agenda below.

Yours sincerely

Saskia Blackmore

Clerk, Ryde Town Council

Public Question Time

Prior to the Council meeting commencing there will be a public forum of up to 30 minutes, if necessary, when there will be an opportunity for members of the public to ask questions of the Town Council.

AGENDA

1. **APOLOGIES**
To receive apologies for absence.
2. **DECLARATIONS OF INTERESTS**
To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.
3. **REQUESTS FOR DISPENSATIONS**
To receive and consider granting any written requests from Members for dispensations in respect of discloseable pecuniary interests and to note the General Dispensation granted to all Members in respect of the setting of the 2017/18 budget and precept. Full Council minute 11/13 refers. (NB: Request forms for other dispensations are available from the Clerks).
4. **MINUTES**
To take as read and confirm as accurate the attached minutes of the meeting held on 7 November 2016.
5. **MEMBERS' QUESTIONS**
To receive any questions from Members concerning the business of the Town Council or about a matter affecting the town but which is not included on the agenda for the meeting or is not otherwise before the Council (Standing Orders 24 – 27 refer).
6. **REPORTS**
To receive any reports from Isle of Wight Council Councillors or the police.
7. **MAYOR'S ANNOUNCEMENTS**
To receive any announcements from the Mayor.
8. **REPORTS FROM TOWN COUNCILLORS**
To receive any reports from Town Councillors who have attended any meetings on behalf of the Town Council.
9. **FINANCE COMMITTEE**
To consider any recommendations arising from a meeting of the Finance Committee scheduled to be held on 30 November 2016. A copy of any recommendations will be circulated to Members as soon as possible.
10. **PLANNING COMMITTEE**
To receive the attached minutes of the Planning Committee meetings held on 11 October and 1 November 2016.
11. **HEALTH AND SAFETY POLICY**
To approve the attached Health and Safety Policy as required under the Health & Safety Act 1974.

12. **DOCUMENT MANAGEMENT POLICY**
To approve the attached Document Management and Retention Policy as required under the the the Lord Chancellor's Code of Practice on the Management of Records issued under Section 46 of the Freedom of Information Act 2000
13. **SAFEGUARDING POLICY**
To approve the attached Safeguarding Policy under Section 11 of the Childrens Act 2004. (Duty to safeguard and promote welfare)
14. **PAYMENTS**
 - (i) To agree payment of those invoices shown on Appendix 1.
 - (ii) To note the payments shown on Appendix 2, which have been made under Standing Orders 65 (2) and (3), either by online transfer or by cheque.
15. **DATE OF THE NEXT MEETING**
6 February 2017 – Methodist Church, Garfield Road, Ryde.

RYDE TOWN COUNCIL

FULL COUNCIL MEETING 5 December 2016

PAYMENT OF ACCOUNTS

| Payee | Details | £ | |
|---------------------------------|--|--------------|-----------------|
| Allotments & Facilities Officer | Mileage and expenses | 73.37 | |
| EE | Mobile phone contract for Allotments & Facilities Officer – November | 37.69 | |
| Top Mops | Toilets - emergency works | 597.21 | |
| Vectis Group Security Ltd | Skatepark locking and unlocking 22/10/16 – 22/11/16 | 192.00 | |
| Ace Waste | Clearance at allotments | 180.00 | |
| SLCC | Training Day | 40.00 | |
| Tim Smart | Snagging survey at 10 Lind Street | 420.00 | |
| Water Services Ltd | Standpipe hire | 100.80 | |
| Harrison Black | Payroll services July – Sept 2016 | 126.00 | |
| Wight Business Services | Office furniture and supplies | 4,007.96 | |
| Isle of Wight County Press | Advert – situations vacant | 125.76 | |
| | | TOTAL | 5,900.79 |

PAYMENTS MADE UNDER STANDING ORDERS 65 (2) AND (3)

| Payee | Details | Cheque | OLT |
|-------------------------------|--|------------------|----------|
| Top Mops | September Cleaning toilets | | 2,414.02 |
| SSE | Anglesea Street Sockets Aug-Nov 16 | | 58.25 |
| Cllr J Moore | Ink and paper | 27.50 | |
| The George Street Centre | Room hire in September and on 11/10/16 | | 185.00 |
| Genelec Group Ltd | Lights for Christmas Trees | | 2,970.00 |
| Top Mops | Emergency works at toilets | | 500.60 |
| Top Mops | October cleaning toilets | | 2,414.02 |
| Isle of Wight County Press | Advert for reopening of offices | | 27.60 |
| Isle of Wight County Press | Advert for community events | | 193.20 |
| Crossprint Limited | Events posters (trains) | | 525.60 |
| PC Consultants | New stand alone PC | | 1,194.24 |
| PC Consultants | Additional Cisco IP phone | | 114.00 |
| PC Consutants | Addition WiFi point | | 258.00 |
| Esplanade Hotel | In Bloom Awards | | 1,050.00 |
| Warner Goodman | Legal fees for lease | | 1,376.00 |
| Brian's Graden Services | Mayfield Allotments clearance and drainage | | 380.00 |
| Chris Turvey | MDF boards for shelves | | 63.18 |
| CrossPrint | Ryde Events posters (ferries) | | 180.00 |
| N J Mulhern | Skatepark repairs | | 2,600.00 |
| Staples | Office supplies | | 19.87 |
| | TOTAL FOR BOTH | 16,551.08 | |