



RYDE TOWN COUNCIL

MINUTES OF THE MEETING OF RYDE TOWN COUNCIL HELD ON MONDAY, 3 JULY 2017 IN THE RYDE METHODIST CHURCH, GARFIELD ROAD, RYDE, ISLE OF WIGHT COMMENCING AT 7:00PM

Present

Councillors: Henry Adams (Mayor), Adrian Axford, Charles Chapman, Julian Critchley, Nancy Farrell, Christine Hall, Phil Jordan, Karen Lucioni, Jim Moody, Malcolm Ross (Deputy Mayor) and Tim Wakeley.

In Attendance

Saskia Blackmore, Clerk, Ryde Town Council
Adrienne White, Clerk, Ryde Town Council (Minutes)

Also Present

Members of the Public
Police

Public Question Time

Questions were raised about the following:

- A 'No Waiting' sign being covered by summer planting.
- A dropped kerb
- Decorative lighting
- Esplanade planting

113/17 APOLOGIES

Apologies were received from Councillors Michael Lilley, Ian Stephens and Wayne Whittle.

114/17 DECLARATIONS OF INTERESTS

There were no declarations of interest.

115/17 REQUESTS FOR DISPENSATIONS

There were no individual requests for dispensations.

116/17 MINUTES

RESOLVED the minutes of the Full Council meeting held on Monday 5 June 2017 be approved as a true and accurate record of the meeting and signed by the Mayor subject to a date amendment.

117/17 MEMBERS' QUESTIONS

Councillor Julian Critchley raised concerns about the Canada Geese around the Canoe Lake.

Councillor Julian Critchley asked for clarity around properties currently for sale or sold by the Isle of Wight Council. The Clerks reported that information would be fed back through the Planning Committee.

Councillor Adrian Axford reported that the Isle of Wight Council hope to have a policy in place shortly around Residential Parking Zones and asked the Clerks if the Town Council had been consulted. The Clerks reported that no communication had been received and that should it be received they would ensure that it was placed on the Planning Committee agenda.

Councillor Malcolm Ross asked if there was any further news following discussions between the Isle of Wight Council and Ryde Heritage Centre with regard to the Ryde Regalia. The Clerks were unaware and agreed to investigate and feed information back to Councillor Ross.

118/17 REPORTS

The police reported that they had worked with the DVLA to issue fixed penalties and other offences on over 100 vehicles across Ryde.

They also reported that regular allotment patrols had taken place and that they were looking into the possibility of an allotment watch following a theft from an allotment site.

Councillor Adrian Axford raised concerns about drunken adults on Western Gardens and the possibility of there being a higher profile there by the police. The police acknowledged this problem and were pleased to report that teams were being sent to this area to liaise with the persons concerned.

Councillor Julian Critchley asked if motion activated lights could be considered at the Skate park. The Clerks agreed to speak to the Pavilioin, as motion lights are located on their building and it may be that there was an electrical problem that could easily be resolved.

Apologies were received from Councillor Vanessa Churchman.
There were no Isle of Wight Councillor reports.

119/17 MAYOR'S ANNOUNCEMENTS

The Mayor announced

- he had attended the draw for Isle of Wight Festival tickets hosted by the Royal British Legion, Ryde branch
- he had attended the Civic Service
- he had attended Armed Forces Day
- he had attended the flag raising ceremony for Armed Forces Day
- he had attended a bowls evening hosted by Ryde Marina Bowls Club
- he had opened a Science Fair at Ryde Academy
- he had attended that Ryde Rotary Annual General Meeting
- he had attended the opening for Ryde Arts Festival
- he had attended a music afternoob at Vernon Square

Councillor Jim Moody reported that the Civic Service seemed religious and rased a concern that it shouldn't appear so as this gave the impression the Town Council were supportive of one faith group.

Councillor Axford explained that the Civic Service is not a Ryde Town Council event an is hosted by the Churches Together in the Ryde Area. The event was usually themed and gave opportunity for schools or other groups to showcase some of their community work as well as see the Mayor and Deputy Mayor re receive their regalia. The installation of the Mayor would previously have taken place at the Town Council Annual Meeting in May.

It was noted that it was entirely up to Councillors if they wished to attend the Civic Service.

120/17 REPORTS FROM TOWN COUNCILLORS

There were no Town Councillor reports.

121/17 NOTICE OF VACANCY – BINSTEAD WARD

- i. It was noted that the requisite number of sgnatures required for an election to be held in respect of the Binstead Ward vacancy were not obtained and that the Clerks will now undertake the advertisement process required for a co-option.
- ii. It was agreed that 3 members of the Personnel Panel oversee the selection process and make a recommendation back to Full Council.
- iii. It was noted that the selection process must ensure tha applicants are elegible for co-option.

122/17 FINANCE COMMITTEE

The minutes of the Finance Committee meeting held on 24 May 2017 were received.

The following decisions in respect of procurement options for 147 High Street, Ryde, given approval by the Finance Committee at a meeting held on 20 June were noted.

- i. That the project be broken down and procured in accordance with the work packages identified in the report (items 1 to 8 inclusive set out in the report)
- ii. That the Clerks to the Council under their delegated authority in accordance with the Councils approved CSO's commence the immediate procurement of the following elements of the project:
 - a. The undertaking of a full Fire Risk Assessment of the premises at 147 High Street, Ryde (item 6 in the report).
 - b. The procurement of all necessary fire equipment and signing identified as part of the above Fire Risk Assessment (Under a Call-Off Contract in accordance with the Fire Equipment Framework Agreement) (item 7 in the report).
 - c. The further investigation and removal of all asbestos from the premises by a competent contractor. (item 8 in the report).
- iii. That the Clerks, subsequent to the specifications being finalised, to commence the procurement of items 3, 4 and 5 in the report in accordance with the Councils approved CSO's and the Clerks delegated authority.

The recommendations arising from a meeting of the Finance Committee held on 20 June 2017 was considered and it was **RESOLVED that**

- i. **The commencement of the procurement of items 1 and 2 in the report be agreed, in accordance with the Councils approved CSO's, but with the CSO's modified for this project in accordance with the recommendation detailed below to enable both elements to be procured and delivered by no later than 2 October 2017.**
- ii. **Following the quotation process undertaken for items 1 and 2 in the report, the delegated authority of the Clerks to award be raised from £5000 to a maximum of £25,000 for each of these two elements. Any award will, however, be subject to prior discussion with, and approval of the Chair and Vice Chair of the Finance Committee and any decision taken will be noted at the next available Full Council meeting.**
- iii. **The General Purpose Working Party continues to be fully updated with progress of the Project.**

123/17 PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 25 April and 19 May 2017 were received.

124/17 GENERAL PURPOSES WORKING PARTY

The notes of the General Purposes Working Party held on 24 March 2017 were noted.

125/17 SOCIETY OF LOCAL COUNCIL CLERKS 2017/18

RESOLVED that the renewal of the Town Council's membership of the Society of Local Council Clerks for 2017/2018 at a cost of £200.00

126/17 PAYMENTS

There was discussion around the Town Council newsletter and it was suggested that the Clerks pass these onto the Marketing Working Party to review the current arrangements and make recommendations to the Finance Committee should there be any suggested changes.

127/17 **RESOLVED that**

- i. **Payments of those invoices shown on Appendix 1, totalling £1397.14 be approved.**
- ii. **Payments shown on Appendix 2, which have been made under Standing Orders 65 (2) and (3), either by online transfer or by cheque were noted.**

128/17 DATE OF NEXT MEETING

The date of the next meeting was agreed as Monday 4 September 2017 - Methodist Church, Garfield Road, Ryde.

129/17 EXCLUSION OF PRESS AND PUBLIC

In view of the confidential nature of the business to be discussed it is advisable in the public interest that the public and press be temporarily excluded for the following items and they are instructed to withdraw – in accordance with Public Bodies (Admissions to Meetings) Act 1960 s1 (2) and Standing Order no. 80 – legal matters.

Councillor Julian Critchley asked why this information should remain confidential for either legal or commercially sensitive purposes. The clerk referred to the confidential report previously made available to all Councillors and re-iterated the need for the exclusion of the press and public. It was agreed to proceed to the agenda item – Transfer of Public Conveniences.

130/17 TRANSFER OF PUBLIC CONVENIENCES

RESOLVED that the recommendations contained within the confidential report for the Legal Transfer of Ryde's Public Convenience be approved.

The meeting closed at 8:20pm.

Signed Mayor/Chairman

Date.....

